



Nomination to Belgrave Neighbourhood Co-operative Housing Association (BNCHA) Management Committee 2021-2022

Quality affordable homes co-operatively owned
run for tenant members by tenant members

BNCHA's vision is to provide safe high-quality homes fit for the future as a vibrant part of the Belgrave community in Leicester. Built on a culture of family and community where people work together and get things done, BNCHA aims to provide a high-quality housing and repairs service.

The values that underpin what BNCHA stands for include:

- **democracy** – encouraging members to participate democratically in developing the co-operative.
- **family, community and diversity** – valuing all BNCHA members, encourage fairness and equality of opportunity and welcoming the community's diversity. BNCHA aims to eliminate discrimination from all our activities.
- **empowerment** – encouraging members to take responsibility, in the spirit of common ownership at the heart of the co-operative.
- **accountability** – being accountable to the membership and to the wider community.
- **honesty and openness** – being open and transparent about decision-making. All decisions are based on what is best for the BNCHA community.
- **quality** – aiming to provide quality in everything BNCHA does.
- **social responsibility and caring for others** – being a socially responsible co-operative, set up to provide homes and services for people in housing need. BNCHA aims to go the extra mile to meet members' needs and aspirations.

131 Loughborough Road, Leicester, LE4 5LQ Tel: 0333 600 2500

Web site: www.belgravecoop.org.uk Email: hello@belgrave.org.uk

Registered as a Co-operative Housing Society with the Financial Conduct Authority No. 21590R and as a Co-operative Housing Association with the Homes and Communities Agency No. C1810

BNCHA has a Management Committee that is elected annually at the co-op's AGM that governs the co-op. All BNCHA shareholding members may put themselves forward for election to BNCHA's Management Committee at the AGM¹. Those members who are elected to the Management Committee are the co-op's directors. It is an important role that brings with it responsibilities, but co-op members fulfil this role successfully in many housing co-ops across the country.

BNCHA is not particularly expecting members who wish to be on the committee to bring with them formal skills. The co-op will provide training and support, which, if elected, you would be expected to participate in, to help you get the best out of your committee membership. But BNCHA does expect committee members to be enthusiastic and committed to BNCHA's vision and values. There are also requirements relating to compliance with BNCHA's Code of Conduct.

If you wish to stand for election, please complete the form below.

If you are successful in being elected to the management committee, you will be expected to:

- attend a committee introductory session to be held on **Tuesday 5th October** (between 6pm and 8pm)
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- sign a Statement of Committee Member Responsibilities (available on the BNCHA website at www.belgravecoop.org.uk)

¹ There are various reasons set out in BNCHA's rules that may prevent some members from standing for election. These reasons are set out on Page 5 of the nomination papers.

Nomination to BNCHA Management Committee 2021-2022

The member being nominated to the management committee	
Name	
Address	
Occupation	
Email address	
Telephone	

I wish to put myself forward for election to BNCHA's Management Committee for the period October 2021 to September 2022.

Signature of the member being nominated:

Signed Date

Why do you want to be a committee member? What do you think you can bring to the committee? This is your statement that will be used to publicise your nomination to members so they can choose who to vote for at the AGM. (Maximum 200 words)

Each nomination needs to be supported by another BNCHA member. BNCHA members may support more than one nomination.

My nomination is supported by the following member:	
Name	
Address	
Email address	
Telephone	
Signature of the person nominating	

If elected, I agree to the following (please sign each box):

	Please sign each box
I agree to accept the responsibilities of being a director of Belgrave Neighbourhood Co-operative Housing Association (BNCHA)	
I will act only and at all times in the best interests of BNCHA and not for personal benefit or gain or on behalf of any constituency or special or partisan interest group	
I will attend all committee meetings, unless it is genuinely not possible to do so, and make a positive and constructive contribution to committee proceedings, debate and decision making	
If I am not able to attend due to illness or some other reason, I shall give apologies to the Chair or Secretary in advance of the meeting	

	Please sign each box
I understand that I will cease to be a Committee member if I am absent from three consecutive committee meetings without special leave of absence from the committee	
I will also participate in BNCHA's training and development programme for its committee members and understand that this is a requirement of committee membership	
I will avoid and declare any conflict of interest relating to my role as a BNCHA director	
I will comply with Data Protection legislation and treat all personal information about members and their households and applicants to BNCHA as confidential and not disclose any data held on any person by BNCHA to any other person or organisation unless required to do so by law	
I will read and consider all Committee papers in advance of each meeting	
I will consider, sign up to and comply with the BNCHA's Statement of Committee Member Responsibilities, which includes BNCHA's Code of Conduct	
I will respond to email and other communications in relation to my role as a director of BNCHA within three working days	
I will participate in an annual appraisal of my role on the Committee	

Please also confirm that you are not ineligible to be a committee member for the following reasons:	Please sign each box
I am not an undischarged bankrupt and I have not entered into an individual voluntary arrangement with creditors	
I have not ceased to be a BNCHA member (unless I have been asked to stand as a co-opted member of the committee)	
I am not disqualified from acting as a director of a company under the provisions of the Company Directors Disqualification Act 1986, the Companies Act 2006, the Insolvency Act 1986 or any other legislation that disqualifies a person from serving as a director of a company, a charity or a co-operative or a community benefit society for any reason	
I have not been convicted of an indictable offence, which is not, or cannot be, spent	
I have not been convicted of any violent offence, such as: (i) an offence against a person under the provisions of the Offences Against the Person Act 1861; or (ii) common assault; or (iii) assault on a police officer in the course of carrying out their duty; or (iv) any other violent act	
A registered medical practitioner who is treating me has not given a written opinion stating that I am mentally incapable of acting as a committee member	
I have never received a letter from BNCHA stating that I am ineligible to stand for election to the BNCHA management committee	

Signed:

Date:

Please return this form to BNCHA's Chair or Secretary at BNCHA's office at 131 Loughborough Road by Monday 10th September 2021

If you have queries about the nomination form or procedure, please contact BNCHA's Chief Officer – Nic Bliss – on 07947 019287 or nic@cch.coop