



Nomination to Belgrave Neighbourhood Co-operative Housing Association (BNCHA) Management Committee 2025-2028

Quality affordable homes co-operatively owned
run for tenant members by tenant members

BNCHA's vision is to provide safe high-quality homes fit for the future as a vibrant part of the Belgrave community in Leicester. Built on a culture of family and community where people work together and get things done, BNCHA aims to provide a high-quality housing and repairs service.

BNCHA has a Management Committee made up of up to 5 people that are elected by its members to govern the co-op. One of the places is currently unfilled, and one of the existing committee members needs to stand down, meaning that this year, there are two committee places available for members to vote for. Those members who are elected to the Management Committee will serve as the co-op's directors.

We welcome expressions of interest from BNCHA members who share our values and are committed to the long-term well-being of the co-op. While formal qualifications aren't required, it is important that those standing for election have a basic level of communication and literacy skills, feel comfortable using email or messaging, and are willing to engage in meetings and decision-making processes.

Being a committee member is a serious and rewarding responsibility. In recent years, BNCHA has made significant progress in strengthening its governance and improving services for our members. To continue moving forward, we are looking for individuals who are dependable, open to learning, and able to represent the interests of the co-op as a whole.

131 Loughborough Road, Leicester, LE4 5LQ Tel: 0333 600 2500

Web site: www.belgravecoop.org.uk Email: hello@belgrave.org.uk

Registered as a Co-operative Housing Society with the Financial Conduct Authority No. 21590R and as a Co-operative Housing Association with the Regulator of Social Housing No. C1810

Committee members are expected to uphold the co-op's Code of Conduct (you will be expected to sign a Statement of Committee Member Responsibilities - available on the BNCHA website at www.belgravecoop.org.uk), support compliance with legal and regulatory duties, and contribute actively to our collective success. We offer induction, ongoing training, and support to help you grow in the role.

If you're considering standing for election, please reflect on the commitment involved. Having considered whether it is the right time for you to take on a leadership role within the co-op and you wish to stand for election, please complete the form below. If you are successful in being elected to the management committee, you will serve a three-year period.

Nomination to BNCHA Management Committee 2025-2028

The member being nominated to the management committee	
Name	
Address	
Occupation	
Email address	
Telephone	

I wish to put myself forward for election to BNCHA's Management Committee for the period September 2025 to September 2028.

Signature of the member being nominated:

Signed Date

Why do you want to be a committee member? What do you think you can bring to the committee? This is your statement that will be used to publicise your nomination to members so they can choose who to vote for at the AGM. (Maximum 100 words)

Each nomination needs to be supported by another BNCHA member. BNCHA members may support more than one nomination.

My nomination is supported by the following member:	
Name	
Address	
Email address	
Telephone	
Signature of the person nominating	

If elected, I agree to the following (please sign each box):

	Please sign each box
I agree to accept the responsibilities of being a director of Belgrave Neighbourhood Co-operative Housing Association (BNCHA)	
I will act only and at all times in the best interests of BNCHA and not for personal benefit or gain or on behalf of any constituency or special or partisan interest group	
I will attend all committee meetings, unless it is genuinely not possible to do so, and make a positive and constructive contribution to committee proceedings, debate and decision making	
If I am not able to attend due to illness or some other reason, I shall give apologies to the Chair or Secretary in advance of the meeting	
I understand that I will cease to be a Committee member if I am absent from three consecutive committee meetings without special leave of absence from the committee	
I will also participate in BNCHA's training and development programme for its committee members and understand that this is a requirement of committee membership	

	Please sign each box
I will avoid and declare any conflict of interest relating to my role as a BNCHA director	
I will comply with Data Protection legislation and treat all personal information about members and their households and applicants to BNCHA as confidential and not disclose any data held on any person by BNCHA to any other person or organisation unless required to do so by law	
I will read and consider all Committee papers in advance of each meeting	
I will consider, sign up to and comply with the BNCHA's Statement of Committee Member Responsibilities, which includes BNCHA's Code of Conduct	
I will respond to email and other communications in relation to my role as a director of BNCHA within three working days	

Please also confirm that you are not ineligible to be a committee member for the following reasons:	Please sign each box
I am not an undischarged bankrupt and I have not entered into an individual voluntary arrangement with creditors	
I have not ceased to be a BNCHA member (unless I have been asked to stand as a co-opted member of the committee)	
I am not disqualified from acting as a director of a company under the provisions of the Company Directors Disqualification Act 1986, the Companies Act 2006, the Insolvency Act 1986 or any other legislation that disqualifies a person from serving as a director of a company, a charity or a co-operative or a community benefit society for any reason	
I have not been convicted of an indictable offence, which is not, or cannot be, spent	
I have not been convicted of any violent offence, such as: (i) an offence against a person under the provisions of the Offences Against the Person Act 1861; or (ii) common assault; or (iii) assault on a police officer in the course of carrying out their duty; or (iv) any other violent act	
A registered medical practitioner who is treating me has not given a written opinion stating that I am mentally incapable of acting as a committee member	
I have never received a letter from BNCHA stating that I am ineligible to stand for election to the BNCHA management committee	

Signed:

Date:

Please return this form to BNCHA's Chair or Secretary at BNCHA's office at 131 Loughborough Road by **10am** on **Friday 15th August 2025**

If you have queries about the nomination form or procedure, please contact BNCHA's Governance Officer – Nic Bliss – on 07947 019287 or nic.bliss@phonecoop.coop